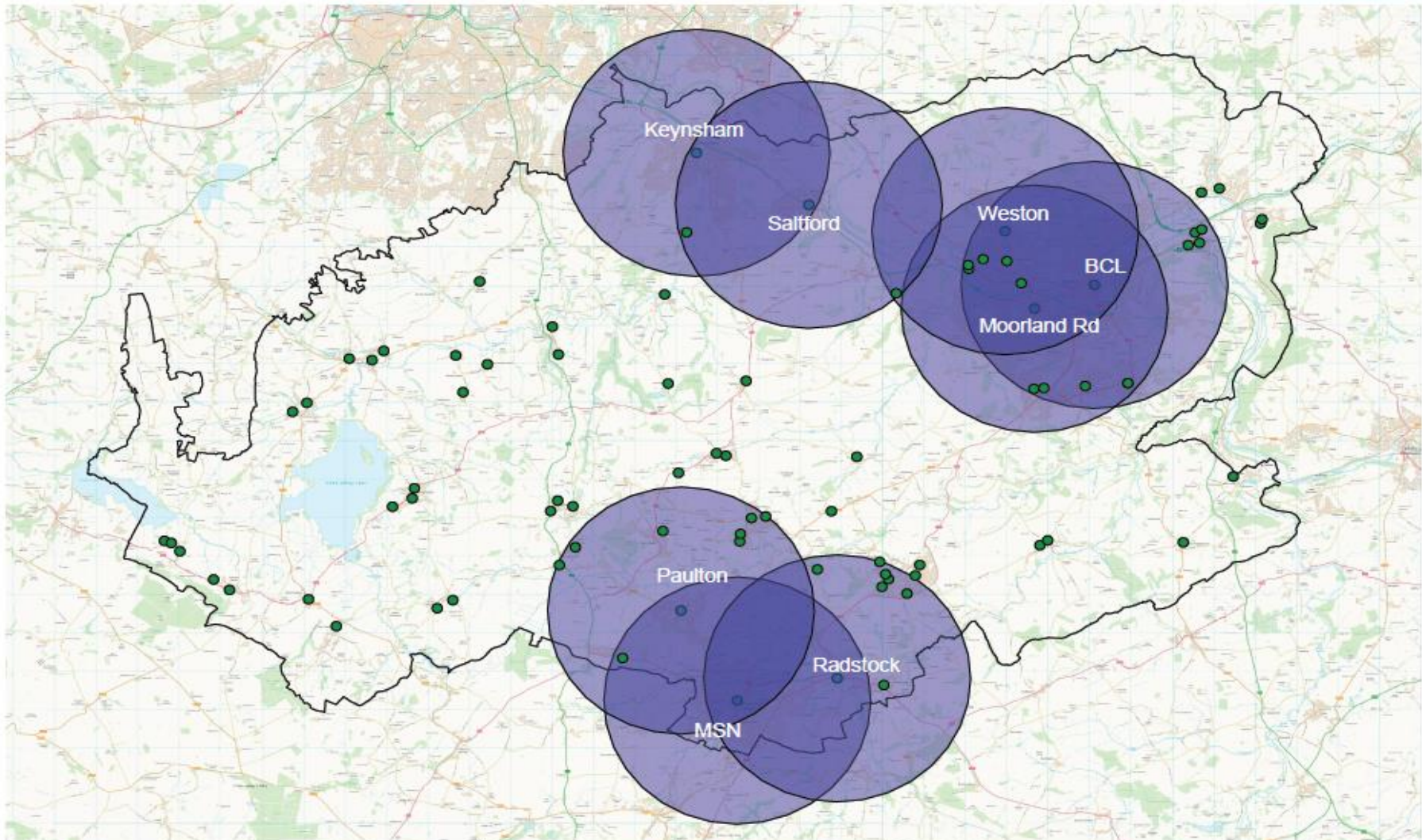


Current Library Network Provision

**Libraries in Bath and North East Somerset
And Mobile Library Stops**



Bath & North East
Somerset Council

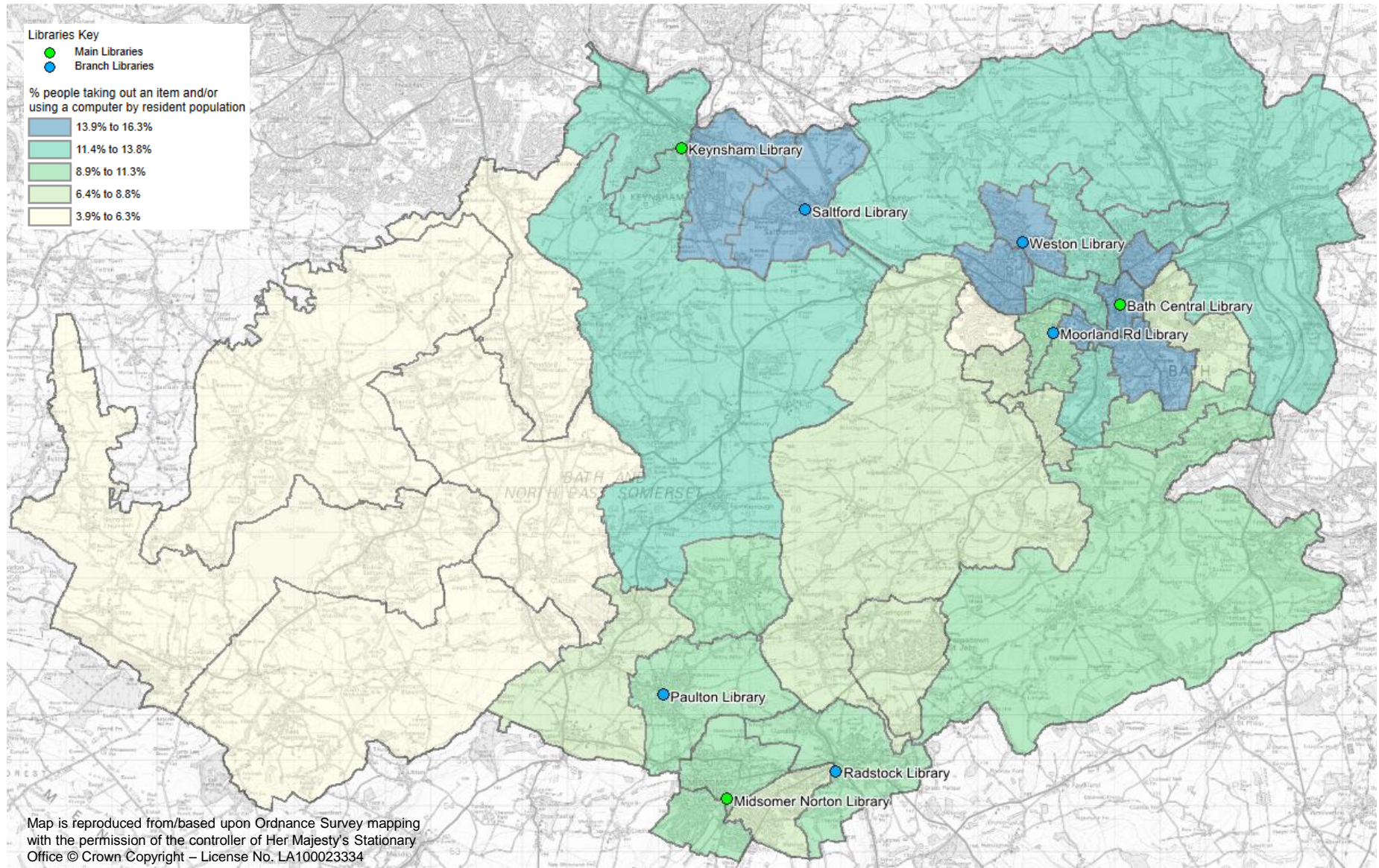


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B&NES library locations and % registered users by ward

Appendix A



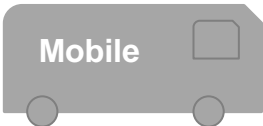
Bath City



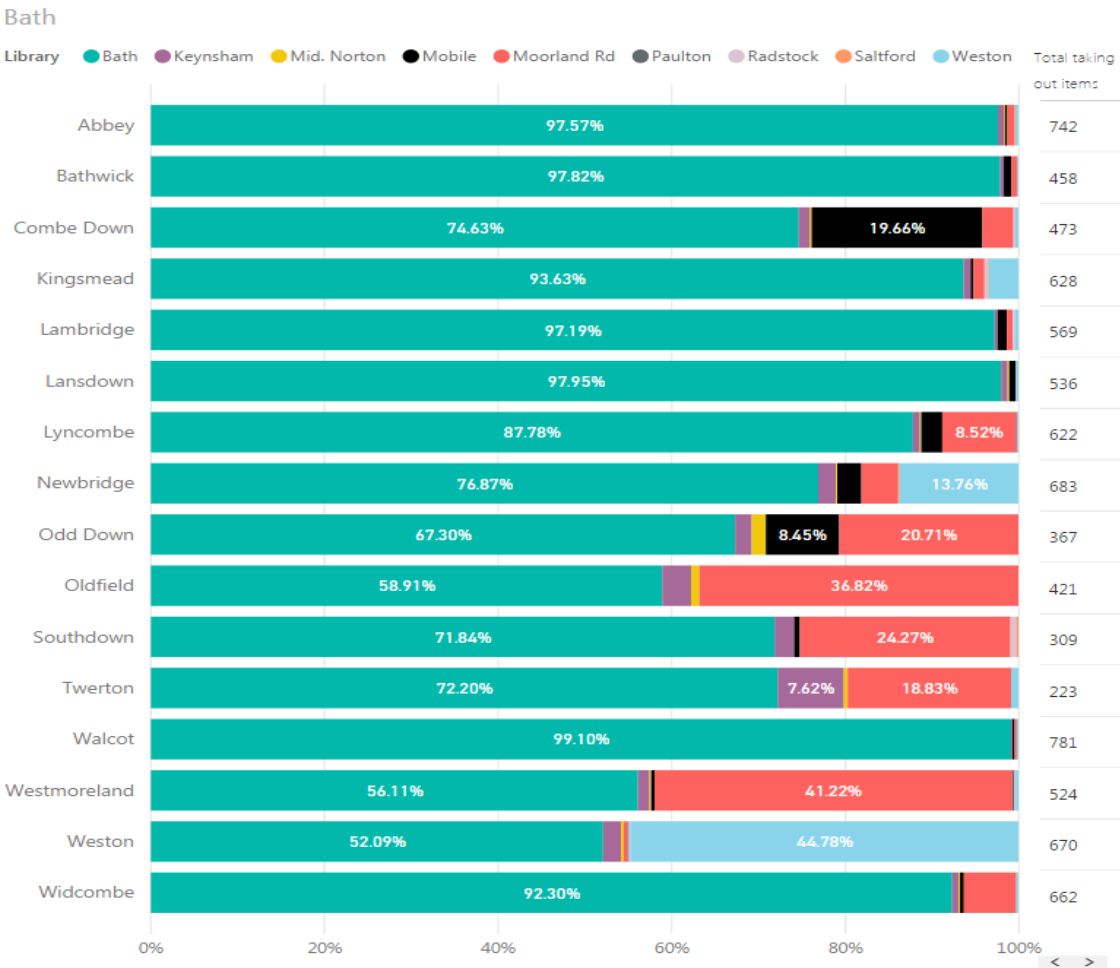
Three Council run Libraries:
Bath Central, Weston &
Moorland Road



Two Community Libraries:
New Oriel Hall, Larkhall &
Southside Youth Hub



The Mobile Library
visits Combe Down,
Odd Down & Newbridge



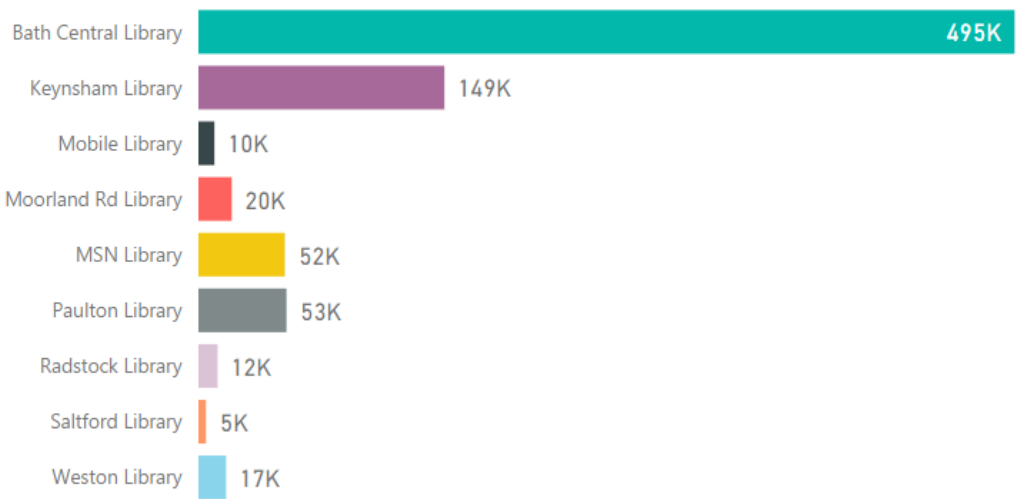
Source: Library Management System. LibrariesWest users with a Bath and North East Somerset postcode who have taken out at least one item in the period.

The data has been aggregated to ward and analysed by library of issue as a % of all issues for that ward to provide a standardised comparison. NB: The consequence of this is that someone who uses multiple libraries will be double-counted.

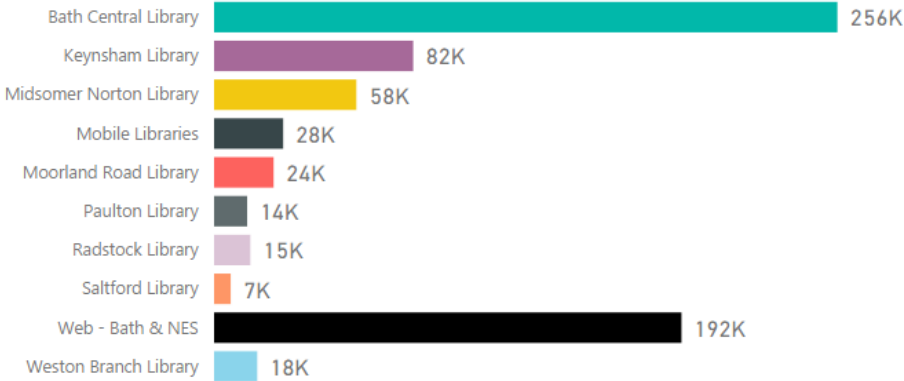
The data included in this analysis is extracted from 01/06/2016 to 28/02/2017 to provide consistency with the Library Needs Assessment published in June 2017

2016 Activity Snapshot

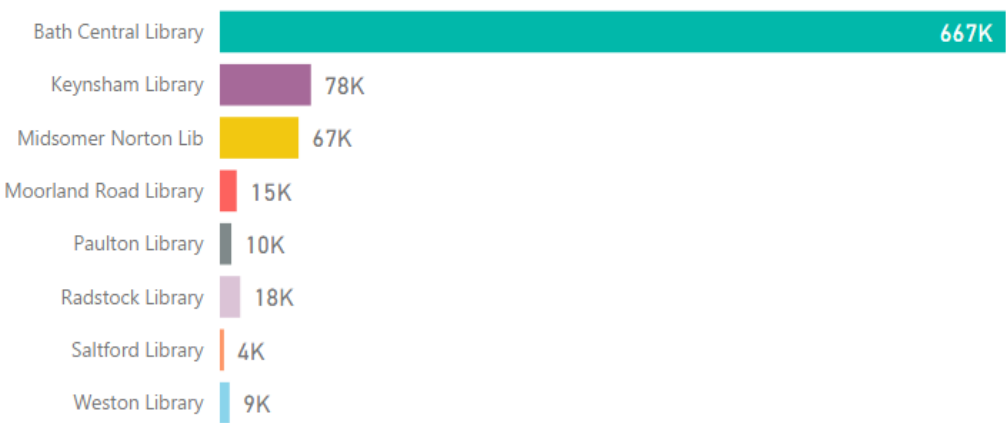
Footfall 2016 Calendar Year



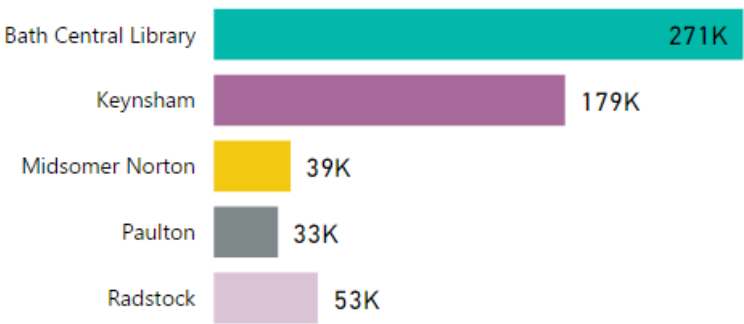
Issues 2016 financial year



Computer reservations 2016 Calendar Year



Projected unique wi-fi devices 16/17



Navigation icons: back, forward, home, search, etc.

Legend

Mobile Library 2016 to 2017 usage

- 2 or less visits per fortnight
- 3 or 4 visits per fortnight
- 5 or 6 visits per fortnight
- 7 or more visits per fortnight

OS 1 to 50000

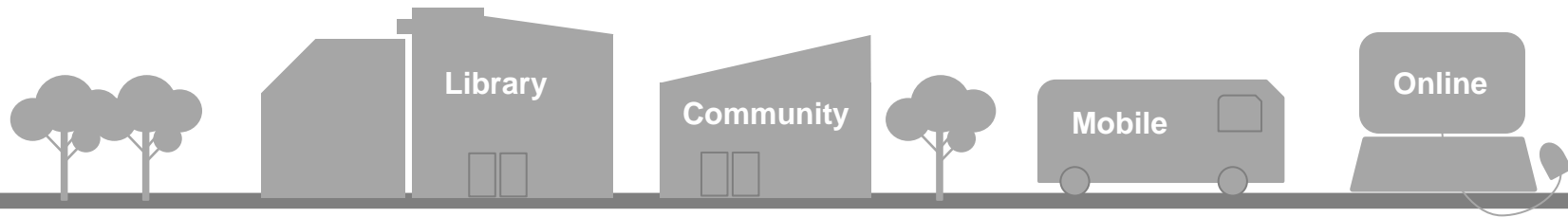
Map Layers

- OS Mapping
- OS Mapping (Faded)
- OS Mapping (Combo)
- OS Mapping (Greyscale)
- OS Mapping (No Text)
- OS Mapping (Faded No Text)
- OS OpenData
- OS OpenData (Faded)



BathCity - Microsoft Excel

| Feature Id | Village | Stop | Time | Day | Day Num | Usage 201 | Fortnightly average |
|------------|-------------------------|-----------------------|---------------|-----------|---------|-----------|---------------------|
| 1 | 1 Combe Down | Hawthorn Grove | 10.00 - 10.45 | Monday | Day 1 | 142 | 6 |
| 2 | 2 Combe Down | The Firs | 11.00 - 13.00 | Monday | Day 1 | 411 | 19 |
| 3 | 3 Combe Down | The Firs | 14.00 - 16.45 | Monday | Day 1 | 564 | 26 |
| 4 | 43 Newbridge | Partis Way | 16.35 - 17.00 | Wednesday | Day 8 | 59 | 3 |
| 5 | 44 Newbridge/Combe Park | St John's Hospital | 16.10 - 16.30 | Wednesday | Day 8 | 41 | 2 |
| 6 | 45 Odd Down | Upper Bloomfield Road | 13.35 - 15.30 | Wednesday | Day 8 | 272 | 12 |



New Service Model

Core Library Services

By 2020, it is anticipated that there will be three core council run libraries in our main population centres. These will be located with other Council Services and our partners providing advice and information the general public.

Bath One Stop Shop & Library

Keynsham One Stop Shop & Library

Midsomer Norton One Stop Shop & Library

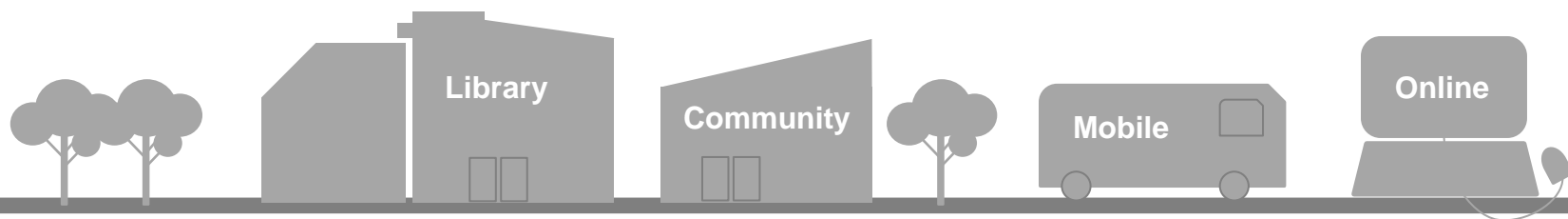
Community Run Libraries

How communities decide to run and enhance local library services may have an impact on the 'shape' of mobile provision (routes & times) to make potential improvements, but there are no plans to close or reduce the service.

Existing Branch Libraries may transition from Local Authority management to be managed by the local community as Community Run Libraries.

We will offer support to communities, key organisations and stakeholders expressing an interest in making this transition, or providing new library services, based on their local conversations and identified community need.

We will offer a package of professional and funding support to ensure the sustainability and, in many cases, an improvement in community library service provision.



Community Run Library Models

OPTION A

B&NES and Consortium Stock Community Run Library

- Running and staffing costs all funded by local group
- Catalogue book stock and professional support provided by B&NES
- Part of LibrariesWest Consortium stock and reservations network
- IT equipment/support and maintenance, Wi-Fi, printing and any other systems funded by local group
- All loan related fees, fines and charges income retained by B&NES
- Income from local sales and services retained by local group
- Click and collect point for core Library stock on LibrariesWest Consortium system but any related fees, fines and charges income retained by B&NES for consortium system orders
- Eligible for one off Community Library Start Up Grant

OPTION B

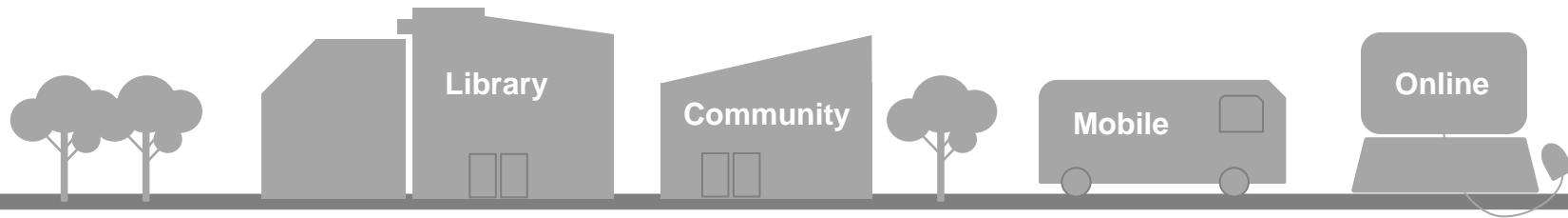
B&NES stock only Community Run Library

- Running and staffing costs all funded by local group
- Book/issues and membership rules (including fees and charges) determined at local level for rotated stock
- IT equipment/support and maintenance, Wi-Fi, printing and any other systems funded by local group
- Income from local sales and services retained by local group
- B&NES identified rotated book stock plus any local sourced stock
- Professional support from B&NES available through networking and training events
- Eligible for one off Community Library Start Up Grant

OPTION C

Independent Stock Community Run Library

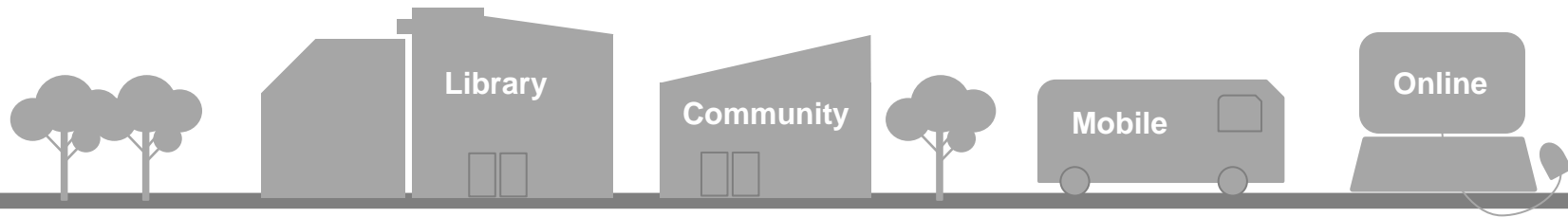
- Running and staffing costs all funded by local group
- Book/issues and membership rules (including fees and charges) determined at local level
- IT equipment/support and maintenance, Wi-Fi, printing and any other systems funded by local group
- Income from local sales and services retained by local group
- B&NES decommissioned book stock plus any local sourced stock
- Professional support from B&NES available through networking and training events
- Eligible for one off Community Library Start Up Grant



Community Commitment

Community

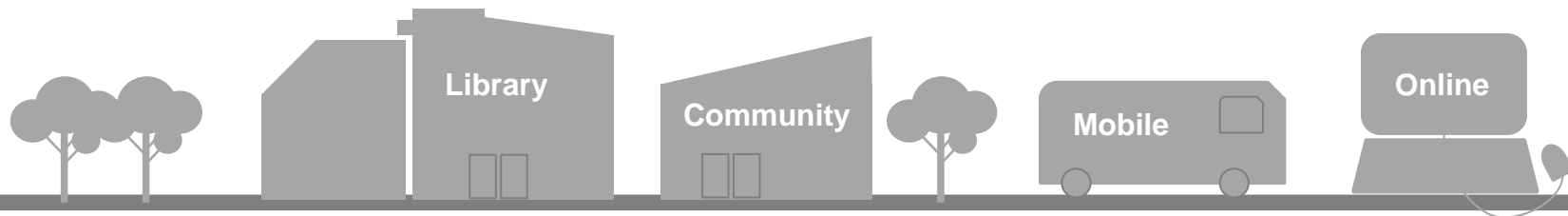
- Maintain or create a suitable legal structure to deliver community services i.e. Town/Parish Council, CIC or similar entity
- Be compliant with legislation and the agreed LibrariesWest service standards where appropriate and B&NES library byelaws and regulations (including management of reserved items for other consortium libraries for delivery/pick up if option A)
- Potential community asset transfer of building lease or licence to occupy
- Development of a sustainable business plan and service delivery plan to move to Independent Community Run Library model
- Issue library membership cards
- Maintain or create a suitable structure to manage the planned staffing resource whether volunteer or paid
- Responsible for all revenue running costs – utilities, rent, rates etc.
- Retention of any income generated through fees/charges or the sale of goods or services managed by the local group
- Responsible for all volunteers or paid staff costs
- A commitment to protect and make the delivery universally available and to take part in National and topical library events
- Provision of, and funding for, any IT equipment/support and maintenance, Wi-Fi, printing and any other relevant systems - for Option A there is a minimum requirement of 2 PCs or laptops for customer use with scanners and printer
- Compliance with legislation and licensing for sale of goods or services
- Retain or improve current opening hours if an existing Authority run branch library



B&NES Commitment

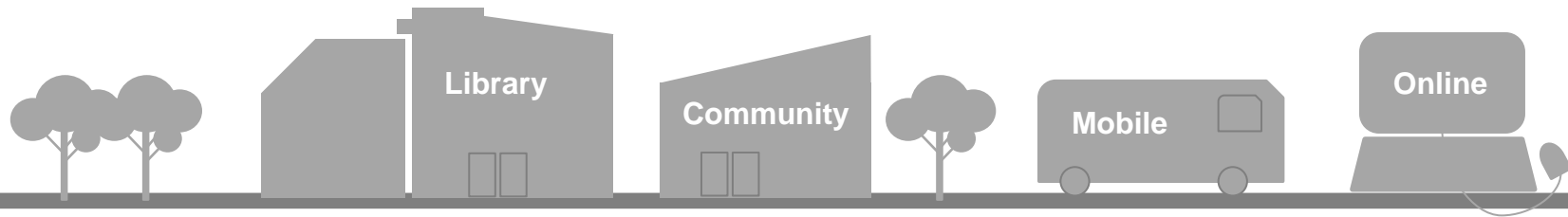
B&NES

- Supply of book stock , rotation and management of stock as agreed with Community group to meet local needs
- Quarterly contact with the Library Service and the Independent Community Library Network
- Support through Community Engagement Team to access external funds, support and grants
- Volunteer management support (recruitment, DBS checks etc.) via the Volunteer Centre and Network
- Delivery and pick up of reserved stock ordered on line or via the App (if Option A chosen)
- Provision of Community Library Fund Start Up Grant
- Supply of blank library membership cards
- Professional support from B&NES available through a programme of site visits, meetings and training, including start up support
- Ongoing support via email contact/phone line
- Access to some online subscription resources funded by B&NES
- Co-ordination of the Independent Community Library Network
- Retention of all income from fees, fines or charges related to stock (Option A)



Process for developing Community Run Libraries





Community Library Fund Grant

- Funded from Modern Libraries Programme budget
- Intended as one off capital pump priming/development funding
- Weighted to priority areas and transition of existing facilities to release savings
- 2 step process –
 - Expression of Interest form (on website & widely promoted)
 - Application form & business plan template following accepted EOI
- Up to £5K per application
- Signposting to other funders – e.g. GLL Community Foundation Fund Crowdfunding for community libraries